

# MUSIC & FARMERS MARKET

## 2025 VENDOR APPLICATION & AGREEMENT



**Wurtsboro Board of Trade**  
Veterans' Park  
3<sup>rd</sup> & Sullivan Street  
Wurtsboro, NY 12790  
**Wurtsboro.org**  
**WBoTMarket@Gmail.com**

June 12<sup>th</sup>- August 28<sup>th</sup>  
(Every Thursday)

Business Name\*: \_\_\_\_\_

Your Name\*: \_\_\_\_\_

Address\*: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone\*: \_\_\_\_\_ Can we send you texts?\*: YES / NO

Email\*: \_\_\_\_\_ Taxpayer EIN#: \_\_\_\_\_

*Which vendor type are you? (Please check):*

- Agricultural Producer
- Value-Added Producer/Specialty Vendor
- Food Vendor
- Informational Vendor
- WBoT Member Vendor

\*\*\* Spots are 10' x 10' in size.

*Which date(s) do you plan to attend? (Check all that apply)*

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> June 12 <sup>th</sup>   | <input type="checkbox"/> June 19 <sup>th</sup>   | <input type="checkbox"/> June 26 <sup>th</sup>   |
| <input type="checkbox"/> July 3 <sup>rd</sup>    | <input type="checkbox"/> July 10 <sup>th</sup>   | <input type="checkbox"/> July 17 <sup>th</sup>   |
| <input type="checkbox"/> July 24 <sup>th</sup>   | <input type="checkbox"/> July 31 <sup>st</sup>   | <input type="checkbox"/> August 7 <sup>th</sup>  |
| <input type="checkbox"/> August 14 <sup>th</sup> | <input type="checkbox"/> August 21 <sup>st</sup> | <input type="checkbox"/> August 28 <sup>th</sup> |

What do you plan on Selling/Providing at our Vendor Booth?

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List of Produce (attach additional pages as necessary):

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**IMPORTANT INFORMATION:** *Please read carefully!*

- The Farmers Market will run from 5-7pm every Thursday starting June 12<sup>th</sup> thru August 28<sup>th</sup>.
- You will be assigned a 10'x10' vendor space on 3<sup>rd</sup> Street.
- Vendors may arrive at 4:30pm to set up and must remain set up until at least 7pm.
- There will be **NO** parking on 3<sup>rd</sup> Street, once you have set up, you must park your car along Pine or Sullivan Street.
- Vendor vehicles must be off 3<sup>rd</sup> Street by 5pm sharp!
- 3<sup>rd</sup> Street will be closed to traffic from 4pm-9pm.
- Music in the park runs from 6:30pm until approximately 8/8:30pm.
- Farmers Market Vendors are welcome to stay until the end of the music, but are not required to.
- This is a rain or shine event. If we decide to cancel due to weather, we will send out a mass text & email as well as post on our Facebook and Instagram accounts.
- If you need to cancel your space- Email us at [WBoTMarket@gmail.com](mailto:WBoTMarket@gmail.com) as soon as possible. (Missing 2 scheduled markets is grounds for dismissal from the market).
- WBoT gives the right to accept or deny vendors.
- All **FOOD VENDORS** must comply with NYS Department of Health Regulations.
- Tent, Tables, Chairs or Electricity are **NOT** provided. Generators are not allowed at the market.
- Porta-Potty will be available.
- All vendors must carry at least a one million dollar in public liability coverage that covers the **Wurtsboro Board of Trade** and the **Village of Wurtsboro** named as additional insureds. A copy of your Certificate of Insurance will be required to gain acceptance into the market.
- All forms must be submitted via email or mail by May 1<sup>st</sup>, 2025. Wurtsboro Board of Trade, P.O. Box 907, Wurtsboro, NY 12790 or [WBoTMarket@gmail.com](mailto:WBoTMarket@gmail.com) .
- All completed forms must include:
  - Page 1 completely filled out.
  - Copy of Certificate of Insurance as mentioned above.
  - Copy of Sales Tax Certificate (If applicable)
  - Department of Health Certificate (If applicable)
  - Any other permits, licenses or certificates that are required of you (copies are fine)
  - Signed Page 3 must be submitted.
- **The 2025 Music & Farmers Market Vendor Fee will be \$0** since we are working on all of the logistics of this transition, we will be not charging fees this year. We ask that you maintain the same professionalism that you have at previous markets and understand that moving forward (i.e., 2026 Music & Farmers Market season) vendor fee will be assessed to provide for the sustainability of the market.
- **Failure to arrive at the event without reason will result in the WBoT's assessment of your future prospect of being a vendor.**
- All signage and displays must remain within your assigned vendor space.
- Vendors are responsible to clean up their spots at the end of each market.
- Vendor signage must be displayed clearly with name and pricing.

**RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT**

**Release of Liability and Indemnity**

I hereby release and forever discharge the Village of Wurtsboro, the Town of Mamakating and the Wurtsboro Board of Trade, its employees, and any of said entities employees, officers, agents, volunteers, members, and any other person for whom each party may be held responsible (collectively, the "Organizers"), from any and all liability for any injury (including death) and any property damage, or damage of any other kind, that I may sustain as a result of my participation in the Music & Farmers Market. I hereby also agree to indemnify and hold the Organizers harmless on account of any claim by any other person, whether caused by negligence, breach of contract, or breach of any statutory or any other duty of care.

**Waiver**

I hereby waive any right I might have to make any demand or claim, or to commence any action or lawsuit against the "Organizers", for any injury (including death), and/or any property damage or damage of any other kind, that I could sustain arising out of or in relation to my participation in the Music & Farmers Market activities. I further waive any right I might have to make any demand or claim, or to commence any action or lawsuit against any other person or corporation who might, in turn, make a demand or claim, or commence an action or a lawsuit against the "Organizers".

**Permits & Licenses; Requirements with Law**

I hereby agree that I shall at my own expense timely obtain and shall maintain all governmental approvals, permits, authorizations, and licenses to permit me to participate and offer and sell my crafts at the Music & Farmers Market in accordance with the requirements of law including, but not limited to, New York State tax numbers and authorizations, and/or New York State Gaming Commission licensing (if applicable). Proof that I have obtained all such permits and authorizations shall be promptly delivered to Wurtsboro Board of Trade and I shall be solely responsible for the timely collection and reporting and payment of all New York State sales taxes. None of the "Organizers" shall have any responsibility or liability for my failure to comply with the provisions of this paragraph. I shall prominently display my tax identification number at my designated location at the Music & Farmers Market at all times, and prior to Music & Farmers Market provide Wurtsboro Board of Trade with a current and accurate copy. In addition to the foregoing, I agree to fully and timely comply with all applicable laws, rules and regulations relating to my work or participation at the Music & Farmers Market.

By signing below, I agree to participate to the Music & Farmers Market and I acknowledge my understanding that neither the Wurtsboro Board of Trade nor the Village of Wurtsboro provides any liability coverage for my business, merchandise or its employees.

I declare that I have read and understood this document in its entirety and consent to the foregoing. This document shall be binding upon me and my heirs, legal representatives and assigns.

VENDOR NAME (please print): \_\_\_\_\_

VENDOR SIGNATURE: \_\_\_\_\_

Date Signed: \_\_\_\_\_

WBoT Approval: \_\_\_\_\_